

Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Highways and Transport Scrutiny Committee
Date:	28 October 2019
Subject:	Highways and Transport Scrutiny Committee Work Programme

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit. The work programme will be reviewed at each meeting of the Committee to ensure that its contents are still relevant and will add value to the work of the Council and partners.

Actions Required:

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

1. Background

Overview and Scrutiny should be positive, constructive, independent, fair and open. The scrutiny process should be challenging, as its aim is to identify areas for improvement. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

All members of overview and scrutiny committees are encouraged to bring forward important items of community interest to the committee whilst recognising that not all items will be taken up depending on available resource.

Members are encouraged to highlight items that could be included for consideration in the work programme.

2. Work Programme

28 OCTOBER 2019 – 10:00am		
Item	Contributor	Purpose
Rail in Lincolnshire – Engagement with Network Rail and Train Operating Companies	Ian Kitchen, Strategic Transport Policy Manager Paul McKeown, Director of Route Sponsorship, LNE & EM, Network Rail London North Eastern Railway Ltd (LNER) East Midlands Railway (EMR)	Annual engagement session with Network Rail which will include update on progress and discussion of any key issues or concerns in Lincolnshire. Update on Rail Franchise arrangements for Lincolnshire with LNER and EMR.
Events affecting the Highway Network policy	James Houghton / Ellie Baker	PRE DECISION SCRUTINY Executive Councillor
Highways Customer Engagement and Liaison	Karen Cassar, Assistant Director – Highways; Georgina Statham, Highways Liaison Manager	Review of the work being undertaken to enhance service users' experience with regards to the Highways and Transport services.
Highways Fault Reporting System	Georgina Statham, Highways Liaison Manager	Update on the highways fault reporting system performance / response times.
Civil Parking Enforcement Annual Report 2018 - 2019	Matt Jones, Parking Services Manager	The annual report on CPE related activities and financial statement showing the cost of the operation, including any deficit or surplus.

09 DECEMBER 2019 – 10:00am		
Item	Contributor	Purpose
Spalding Western Relief Road	Sam Edwards, Head of Highways Infrastructure; Teresa James, Senior Project Leader	PRE DECISION SCRUTINY Executive – 07 January 2020
Roadside Wildflower Planting	Chris Miller, Team Leader – Countryside Services	Review of current arrangements for roadside wildflower planting.
CCTV Pilot Scheme for Parking enforcement outside schools	Matt Jones, Parking Services Manager	Review of future options for the CCTV Pilot Scheme
Lincoln Transport Strategy - Vision and Objectives	Karl Gibson, Senior Project Leader	Vision, Objectives and Draft strategy

09 DECEMBER 2019 – 10:00am		
Item	Contributor	Purpose
Highways Quarter 2 Performance Report (1 July to 30 September 2019)	Paul Rusted, Head of Highways Services	Review of the Key Performance and Customer Satisfaction Information.

20 JANUARY 2020 – 10:00am		
Item	Contributor	Purpose
Revenue and Capital Budget Proposals 2020/21	Karen Cassar, Assistant Director – Highways	PRE-DECISION SCRUTINY Budget Proposals for 2020/21
Lincolnshire Residents Parking Policy and Parking Review in Grantham	Mick Phoenix, Network Management Commissioner	PRE-DECISION SCRUTINY 23 – 30 January 2020 Executive Councillor for Highways, Transport and IT
Permit Scheme Annual Report 2018/19	Mick Phoenix, Network Management Commissioner; Mandi Robinson Network Regulation Compliance Manager	Annual review of the Highway Permit Scheme.
Roundabout Sponsorship and Advertising Scrutiny Panel – Executive Response and Action Plan	TBC	Report back on the implementation of the recommendations from the Scrutiny Panel
Lincolnshire Connected	Vanessa Strange, Accessibility and Growth Manager	Review of the Lincolnshire Connected document and future actions
Cycling Strategy	Philip Watt, Project Officer	Review of current Cycling Strategy arrangements.
Highway Fees and Charges Review	Mick Phoenix, Network Management Commissioner	

09 MARCH 2020 – 10:00am		
Item	Contributor	Purpose
Highways Infrastructure Asset Management Plan 2020	Joe Phillips, Policy and Strategic Asset Manager	Annual review of the Highways Infrastructure Asset Management Plan.
Highways Quarter 3 Performance Report (01 October to 31 December 2019)	Paul Rusted, Head of Highways Services	Review of the Key Performance and Customer Satisfaction Information.
Street Lighting Update	John Monk, Group Manager Design Services	Update on requests received under the reversal of part-night lighting protocol

27 APRIL 2020 – 10:00am		
Item	Contributor	Purpose
Winter Maintenance – End of Year Report	Joe Phillips, Policy and Strategic Asset Manager	
Review of revised arrangements for Lincolnshire's Local Access Forums	Chris Miller, Team Leader, Countryside Services	Review of the revised arrangements for Lincolnshire's Local Access Forums in April 2019.
TransportConnect - Teckal Company Annual Report	Anita Ruffle, Group Manager Transport Services	Annual Report
Passenger Transport Update	Anita Ruffle, Head of Transport Services	Comprehensive update on a wide range of Passenger Transport related items.

- **Coastal Highway** – Review of the first phase of work and initial report on possible options.
- **Parking Policy and Strategy** - Consideration of an updated version of Lincolnshire County Council's parking policy and strategy. (TBC)
- **Highways England** – The Committee have requested engagement with Highways England at a future meeting.
- **Footway parking** – The Committee has requested to consider the current guidance and situation from the DfT on parking on footways.
- **Rural Bus Service** – The Committee has requested to consider rural bus services in more detail at a future meeting.
- **Lincoln Western Growth Corridor** – The Committee has requested to consider the Highway impact of the Lincoln Western Growth Corridor at an appropriate stage in the process. (Timing TBC)

For more information about the work of the Highways and Transport Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

3. Conclusion

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Daniel Steel, Scrutiny Officer, who can be contacted on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

DEC REF	MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE SUBMITTED FOR DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	RESPONSIBLE PORTFOLIO HOLDER AND CHIEF OFFICER	KEY DECISION YES/NO	DIVISIONS AFFECTED
I017458	Spalding Western Relief Road	7 January 2020	Executive	Spalding Western Relief Road Executive Management Board; Public & Businesses in Spalding/ South Holland District Council; and Highways and Transport Scrutiny Committee	Report	Senior Project Leader (Major Schemes) Tel: 01522 555587 Email: Teresa.james@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director of Place	Yes	
I018754 New !	Events affecting the Highway Network	Between 30 October 2019 and 6 November 2019	Executive Councillor: Highways, Transport and IT	Highways and Transport Scrutiny Committee	Report	Head of Highways Services Tel: 01522 553071 Email: paul.rusted@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	No	All Divisions